



**BOARD OF COMMISSIONERS**  
Frank R. Rose, Chairman  
Reggie Boykin, Secretary  
Jay Levingston, Jr., Commissioner

## **NOTICE OF MEETING AND AGENDA**

**BOARD OF COMMISSIONERS FOR DRAINAGE DISTRICT NO. 3**  
**JEFFERSON COUNTY, TEXAS**

**APRIL 17, 2024**

**7:30 A.M.**

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Notice is hereby given that the Board of Commissioners of Jefferson County Drainage District No. 3 will meet at 7:30 a.m., on the **17<sup>th</sup> of APRIL, 2024**, at its regular meeting place in the District's Office, 24460 Hwy 124, Hamshire, Texas.

**Said meeting will be a Regular meeting for the purpose of transacting the routine business of the District.**

**I. Call to order and take roll.**

**II. Announcement:**

This Commissioner's meeting is being recorded for the purpose of transcribing minutes.

**III. Public Comments**

*At this time, the Board will listen to comments from the public and others regarding both agenda action items and items that are not on the agenda. No action may be taken on non-agenda items. Public participation is limited to the designated open forum portion of a regular meeting. No presentation shall exceed a maximum of five minutes. Delegations of more than five persons shall appoint one person to present their views before the Board. COMPLAINTS AGAINST SPECIFIC EMPLOYEES OR INDIVIDUALS ARE NOT ALLOWED. THESE COMPLAINTS ARE COVERED BY A SEPARATE POLICY. Members of the public will not be allowed to offer comments on agenda action items when that item is on the floor for discussion unless requested to do so by the Chairman of the Board. This audience participation period is not the appropriate means for bringing complaints for which resolution is sought.*

**IV. Approve Minutes from March 20, 2024 meeting.**

**V. Office Update**

A. Review and Accept Regular District Bills March 31, 2023 to April 15, 2024

B. Review and Accept Monthly Financial Reports

C. Review and Accept Monthly Insurance Summary

D. Consider and Approve Amendment to the District policy on installation of metal corrugated culverts in crossings on landowners Property.

E. Executive Session – *See footnote <sup>1</sup>*

F. Consider and take action, if any, on items discussed in Executive Session

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VI. **Equipment/Project Update**

- A. Equipment Update –
- B. Project Update –

**Pipe Replacements**

- 1. DITCH 112 – (1) 36”X20’ – Dawson Property – Coon Rd
- 2. DITCH 323 – (1) 18”X20’ – Yaninski Property – Coon Rd

**New Construction Updates**

- 1. Longhorn RV Park – Wilber Rd- Co. Engineer has sent comments on the plans and installed water wells
- 2. AGY RV Park – Hwy 73 – TBCD sent requirements for water and sewer
- 3. Oasis Truck Stop – Hwy 73 & Kiker Rd – Co. Engineer sent comments on multiple revisions needed on plans
- 4. I-10/Hamshire Rd -Hamshire Rd – No update
- 5. Tazz RV Park – Waiting final plans for approval and payment of County Engineer Fees to finalize the plans.

**Completed Projects**

- 1. K. Broussard – Ditch 124 & 110 - Wilber Rd
- 2. V. Wright – Ditch 308 - Vincent Rd

**Projects in Progress**

- 1. M. Davis – Ditch 323 – Coon Rd
- 2. L. Dawson – Ditch 112 – Coon Rd
- 3. E. Kelley – Ditch 323 – Kiker Rd
- 4. C. Yazinski – Ditch 323 – Coon Rd
- 5. D. Vincent – Ditch 308 – Vincent Rd
- 6. G. Vincent – Ditch 308 – Vincent Rd

**Upcoming Projects**

- 1. B. Fischer – Wise Rd
- 2. Labelle Properties Hwy 73 – Ditch 750-B
- 3. J. Broussard – E. Hamshire Rd
- 4. S. Verret – Ditch 301 – Shellhammer Rd

VII. **New Business**

- A. Meeting Updates
- B. Board Comments
- C. Set Next Meeting Date

<sup>1</sup> The District reserves the right to adjourn into executive session at any time during the course of this meeting as authorized by the Texas Open meetings Act, Texas Government Code §§ 551.071 (Consultation with Attorney), 551.072 (Deliberation about Real Property), 551.073 (Deliberation about Gifts and Donations), 551.074 (Personnel Matters), and any other provision under Texas law that permits a governmental body to discuss a matter in a closed executive session. Should any final action, decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then the final action, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) at a subsequent public meeting of the Commissioners upon notice thereof; as the Commissioners shall determine.

**NOTICE OF MEETING AND AGENDA**  
**APRIL 17, 2024 – 7:30 A.M.**

I, the undersigned authority, do hereby certify that the above Notice of Meeting of the Board of Commissioners of Jefferson County Drainage District No. 3 is a true and correct copy of said Notice at a place convenient and readily accessible to the general public at all times in its administrative office at 24460 Hwy 124, Hamshire, Texas. This notice can also be viewed via the District's website at <http://jcdd3.org>. This notice remained so posted continuously for at least 72 hours immediately preceding the scheduled time of said Meeting. And further, that a true and correct copy of said notice was furnished to the County Clerk of Jefferson County for posting in the Jefferson County Courthouse.

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on April 11, 2024.

JEFFERSON COUNTY DRAINAGE DISTRICT No. 3

By:   
Frank R. Rose, Chairman

I, the undersigned County Clerk of Jefferson County, do hereby certify that the above Notice of Meeting of the Jefferson County Drainage District No. 3 Board of Commissioners, is a true and correct copy of said Notice, and that I received and posted said Notice on the Courthouse Doors and the bulletin board at the Courthouse of Jefferson County, Texas, at a place readily accessible to the general public at all times on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_ at \_\_\_\_\_m. and said Notice remained so posted continuously for at least 72 hours preceding the scheduled time of said Meeting.

Dated this the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

By: \_\_\_\_\_  
Jefferson County Clerk

**Return File Copy To:** Jefferson County Drainage District No. 3, P.O. Box 388, Hamshire, TX 77622