

BOARD OF COMMISSIONERS

Frank R. Rose, Chairman Reggie Boykin, Secretary Jay Levingston, Jr., Commissioner

NOTICE OF MEETING AND AGENDA

BOARD OF COMMISSIONERS FOR DRAINAGE DISTRICT NO. 3 JEFFERSON COUNTY, TEXAS

APRIL 19, 2023 7:30 A.M.

Notice is hereby given that the Board of Commissioners of Jefferson County Drainage District No. 3 will meet at 7:30 a.m., on the **19TH of APRIL 2023**, at its regular meeting place in the District's Office, 24460 Hwy 124, Hamshire, Texas.

Said meeting will be a Regular meeting for the purpose of transacting the routine business of the District.

- Call to order and take roll.
- II. Announcement:

This Commissioner's meeting is being recorded for the purpose of transcribing minutes.

III. Public Comments

At this time, the Board will listen to comments from the public and others regarding both agenda action items and items that are not on the agenda. No action may be taken on non-agenda items. Public participation is limited to the designated open forum portion of a regular meeting. No presentation shall exceed a maximum of five minutes. Delegations of more than five persons shall appoint one person to present their views before the Board. COMPLAINTS AGAINST SPECIFIC EMPLOYEES OR INDIVIDUALS ARE NOT ALLOWED. THESE COMPLAINTS ARE COVERED BY A SEPARATE POLICY. Members of the public will not be allowed to offer comments on agenda action items when that item is on the floor for discussion unless requested to do so by the Chairman of the Board. This audience participation period is not the appropriate means for bringing complaints for which resolution is sought.

IV. Read and Approve Minutes from March 22, 2023 meeting.

V. Bid Opening

A. Consider and approve, award, execute, receive and file Invitation For Bid IFB-23-0419/SV Sale of Excavator, Equipment, Implements & Miscellaneous Items.

VI. Office Update

- A. Review and Accept Regular District Bills March 30 to April 15, 2023
- B. Review and Accept Monthly Financial Reports
- C. Review and Accept Monthly Insurance Summary
- D. Consider and Approve the retainment of Jeff Roebuck as the attorney for the District
- E. Consider and Approve a Resolution authorizing the membership of the Texas SmartBuy Membership Program
- F. Consider and Approve the payment for education and training for Shanna Verret to attend training sessions for the State of Texas Procurement and Basic Texas Purchaser Course
- G. Consider and Approve a Resolution authorizing Ruffus Lavergne and Shanna Verret to participate in TAC's cybersecurity training program for County Government Employees required by Texas Government Code § 2054.5191.
- H. Announcement of an executive (closed) session pursuant to Texas Government Code Section § 551.074 regarding personnel. Should any final action, decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then the final action, or final vote shall be either:

 (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or

 (b) at a subsequent public meeting of the Commissioners upon notice thereof; as the Commissioners shall determine.

VII. Equipment/Project Update

- A. Equipment Update
 - 3. Discuss & Possibly Approve the purchase for a Mulcher/Chipper Head for Komatsu 200. This purchase will possibly be made through the Texas Buy Board Program. if qualified.
- B. Project Update

Projects Completed

- 1. A. R. Sharif Wilber Rd
- 2. B. K. Bailey Wilber Rd
- 3. C. M. Broussard E. Hamshire
- 4. K. Miguez Rollins Rd

Projects in Progress

- 1. D. Elrod Hwy 124
- 2. Jones/Salazar Hwy 73 to Wilber Rd

Upcoming Projects

- 1. D. Clubb Big Hill Rd
- 2. P. Deiss / Hebert Shellhammer Rd

VII. New Business

- A. Meeting Updates
 - 1. Appraisal District Meeting
 - 2. County GIS Meeting
- B. Board Comments
- C. Set Next Meeting Date

If, during the course of the meeting covered by this Notice, the Board of Commissioners should determine that a closed or executive meeting or session of the Board of Commissioners is required, then such closed or executive meeting or session as authorized by the Texas Open Meetings Act, Texas Government Code Section 551.001 et seq., will be held by the Commissioners at the date, hours, and place given in this Notice or as soon after the commencement of the meeting covered by this Notice as the Commissioners may conveniently meet in such closed or executive meeting or session concerning any and all purposes permitted by the Act, including, but not limited to the following sections and purposes:

Texas Government Code Section:

551-074 Discuss personnel or to hear complaints against personnel.

551-084 Excluding witnesses from a hearing.

Should any final action, decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive meeting or session, then the final action, or final vote shall be either:

- (a) in the open meeting covered by the Notice upon the reconvening of the public meeting; or
- (b) at a subsequent public meeting of the Commissioners upon notice thereof; as the Commissioners shall determine.

Return File Copy To: Jefferson County Drainage District No. 3, P.O. Box 388, Hamshire, TX 77622